



# APPLICATION FOR EMPLOYMENT

**PLEASE COMPLETE THIS APPLICATION IN ITS ENTIRETY EVEN IF RESUME IS PROVIDED.** Cash 4 You Corp. is an Equal Opportunity Employer.

## GENERAL INFORMATION

Position(s) Applied For:  Customer Service Representative  Store Manager  District Manager Date of Application: \_\_\_\_\_  
 Other \_\_\_\_\_

Referral Source. Please be specific:

Advertisement \_\_\_\_\_  Walk-In \_\_\_\_\_  
 Relative \_\_\_\_\_  Employee \_\_\_\_\_  
 Job Bank \_\_\_\_\_  Other \_\_\_\_\_

## APPLICANT'S INFORMATION

Name Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

( ) - ( ) - ( )  
 Home Telephone Number Cell/Pager/Other Phone Number Work Telephone Number Ext.

May we contact you at work?  Yes  No If yes, best time to call: \_\_\_\_\_  AM  PM

Are you 18 years of age or older?  Yes  No If no, you may be required to provide authorization to work.

Are you legally eligible for employment in this country?  Yes  No

Have you submitted an application here before?  Yes  No If yes, when and where? \_\_\_\_\_

Have you been employed by Cash 4 You Corp. before?  Yes  No If yes, when and where? \_\_\_\_\_

Date Available for Work: \_\_\_\_\_ Type of Employment Desired:  Full Time  Part Time  Temporary

Are there any days, dates or hours you would be unable or unwilling to work?  Yes  No If yes, specify those days, dates or hours: \_\_\_\_\_

Business necessity or change of position or responsibilities may require you to work at a different store(s) within the district from those you have in the past.

Is this acceptable to you?  Yes  No If no, explain: \_\_\_\_\_

Consistent attendance and punctuality are essential requirements of every job with this company. Is there anything which would interfere with your regular attendance and punctuality if you are offered a job with Cash 4 You Corp.?  Yes  No If yes, explain: \_\_\_\_\_

Will you work overtime if required?  Yes  No If no, explain: \_\_\_\_\_

Will you work rotating/flexible shift schedule?  Yes  No If no, explain: \_\_\_\_\_

# EMPLOYMENT HISTORY

*Please start with the most recent*

Employer \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone Number Ext.

Immediate Supervisor and Title \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

May we contact for reference?  Yes  No

Job Title \_\_\_\_\_  FT  PT Total hours worked per week \_\_\_\_\_

Describe duties performed:

Reason for leaving:  Left Voluntarily  Terminated  Laid Off  Other Comments: \_\_\_\_\_

Employer \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone Number Ext.

Immediate Supervisor and Title \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

May we contact for reference?  Yes  No

Job Title \_\_\_\_\_  FT  PT Total hours worked per week \_\_\_\_\_

Describe duties performed:

Reason for leaving:  Left Voluntarily  Terminated  Laid Off  Other Comments: \_\_\_\_\_

Employer \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone Number Ext.

Immediate Supervisor and Title \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

May we contact for reference?  Yes  No

Job Title \_\_\_\_\_  FT  PT Total hours worked per week \_\_\_\_\_

Describe duties performed:

Reason for leaving:  Left Voluntarily  Terminated  Laid Off  Other Comments: \_\_\_\_\_

Comments - Include explanation of any gaps in employment. You may exclude any gaps due to legally-protected leave of absence or disability.

## REFERENCES

List name and telephone number of two business/work references who are not related to you and are not previous supervisors. If not applicable, list two school or personal references who are not related to you.

Name _____	(____) _____ - _____	Telephone Number	Ext.
Relationship _____	Years Known _____		
Name _____	(____) _____ - _____	Telephone Number	Ext.
Relationship _____	Years Known _____		

## EDUCATIONAL BACKGROUND

List High Schools, Colleges, Universities and other Schools you have attended.

_____ Name of School	_____ City/Province	_____ No. of Years Completed	_____ Diploma/Degree or Certificate Received
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## ADDITIONAL SKILLS, EXPERIENCE, AND QUALIFICATIONS

Do you have keyboarding experience?     Yes     No    If yes, words per minute? \_\_\_\_\_

Do you have customer service experience?     Yes     No    If yes, how many years? \_\_\_\_\_

Do you have cash handling experience?     Yes     No    If yes, in what capacity? \_\_\_\_\_

Are you fluent in more than one language?     Yes     No    If yes, which language(s)? \_\_\_\_\_

### Management Only

Do you have P&L experience?     Yes     No    If yes, how many years? \_\_\_\_\_

Do you have recruitment & training experience?     Yes     No    If yes, how many years? \_\_\_\_\_

What computer programs are you familiar with and in what capacity have you used them?

List any other experience, training, skills or other qualifications including non-paid volunteer experience, which you believe should be considered in evaluating your qualifications for employment.

List any additional information you would like us to consider.

# AUTHORIZATION AND ACKNOWLEDGEMENTS

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*This application for employment is active for 30 days. Consideration for employment after 30 days may require a new application.*

I hereby certify that I have not knowingly withheld any information on this application and that the answers given by me are true and correct to the best of my knowledge. I understand that if I am employed, any misrepresentations or material omissions made by me on this application or any document used to secure employment will be sufficient cause for rejection of this application or immediate discharge from Cash 4 You Corp., whenever it is discovered.

I authorize Cash 4 You Corp. to investigate my references (except as noted in Employment History), work history, education and other issues regarding my suitability for employment in connection with my request for employment, I voluntarily authorize all persons, businesses, current and former employers and supervisors, educational institutions, personal references, and /or other persons, to release information they may have about me to Cash 4 You Corp. and release them from all claims and liabilities arising out of or related to such an investigation or disclosure. Furthermore, I will allow a copied facsimile of this Authorization to be considered as though it were an original.

I understand that prior to hire; Cash 4 You Corp. will request a background investigation concerning information as to my credit worthiness and standing, and criminal history. Cash 4 You Corp. is an Equal Opportunity Employer. This means we do not discriminate in employment decisions or policies in violation of human rights law on the basis of any legally-protected status. These areas include race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, age, or conviction for a criminal or summary conviction offence that is unrelated to the employment in question. Our policy of non-discrimination applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, termination, transfer, leaves of absence, compensation and training.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of Cash 4 You Corp., other than Cash 4 You Corp.'s President, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in a written employment agreement signed by Cash 4 You Corp.'s President.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

## SIGNATURE

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I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant \_\_\_\_\_ Date of Application: \_\_\_\_\_

**SUBMIT VIA EMAIL**



Cash 4 You Corporation • 250 Dundas St. S. Suite #10 • Cambridge, ON. N1R 8A8